



Brisbane Airport PIR Advisory Forum

Terms of Reference

September 2021

Overview

The New Parallel Runway (NPR) at Brisbane Airport commenced operations on 12 July 2020, after \$1.1 billion in private investment and eight years of construction. This represented a change to the Brisbane Airport runway system, with operations no longer reliant on the single legacy runway to accommodate flights.

Since the opening of the NPR and implementation of new flight paths surrounding Brisbane Airport, the Australian Government – through Airservices Australia (Airservices) and the Department of Infrastructure, Transport, Regional Development and Communications – and Brisbane Airport Corporation have received complaints from residents of surrounding communities under the flight paths about aircraft noise newly affecting their homes, noting that noise sharing principles introduced as part of the Brisbane Airport runway system do benefit residents under the flight path from the legacy runway.

The Australian Government recognises the importance of an effective balance that supports the growth of the aviation industry and the wider economic benefits it provides, while minimising impacts on community amenity, including from aircraft noise.

In accordance with standard practice of Airservices, it will undertake a Post Implementation Review (PIR) of the flight paths and airspace changes implemented to support parallel operations of the Brisbane Airport runway system, and the associated aircraft noise impacts from July 2021, representing 12 months from the commencement of the NPR. Recognising the significant community interest in aircraft operations using the new runway system, and the need to have an independent view of the findings from the PIR, the Government has established the Brisbane Airport PIR Advisory Forum (the Forum) as a key stakeholder group to provide feedback and input to the PIR process.

These Terms of Reference (ToR) set out the operating parameters of the Forum.

Airservices Post Implementation Review

Airservices conducts Post Implementation Reviews (PIRs) into flight path and associated airspace changes to assess the effectiveness of the changes that have been implemented. Airservices PIRs include a review of:

- Safety
- Operations
- industry efficiency
- environment (forecast noise impacts), and
- community information.

The outcomes of PIRs are used by Airservices to inform future change considerations, decision-making, and the continuous improvement of its processes. They are also used to identify potential improvements to operations and community noise outcomes.

Where feasible opportunities to minimise the effect of aircraft operations on the community are identified during a PIR, these are progressed through Airservices' flight path change program, which includes environmental assessment and community engagement, through to implementation.

On 30 July 2021, Airservices commenced a PIR into flight path and associated airspace changes related to the Brisbane Airport NPR. Airservices' PIR remains the primary mechanism for direct stakeholder engagement on the review of aircraft operations and options for noise improvements at Brisbane Airport related to the opening of the NPR, with extensive community consultation planned through key points of the review.

Requests have been made by the community for the government to direct Brisbane Airport Corporation (BAC) to undertake a new Environmental Impact Assessment (EIS) on operations around Brisbane Airport. An EIS is a mechanism available under the *Environment Protection and Biodiversity Conservation Act 1999*, which allows the Minister for the environment to consider potential environmental impacts before a proposed development is approved. As the NPR project is completed, BAC cannot be directed to complete a new EIS and is out of scope for consideration of the PIR.

Purpose

The purpose of the Forum is to provide Airservices with an independent, community-orientated forum with which to actively consult through the PIR process. In particular, the Forum will be consulted at key points through the PIR process to review documents being released for community and stakeholder consultation and to provide visibility of how feedback from stakeholders and the Brisbane community as a whole, including areas newly affected by aircraft noise as well as areas under previous flight paths now experiencing reductions in noise, is being addressed through the review.

The Forum has an advisory role only. It is not a technical forum and is not intended to direct Airservices through its development of the PIR or approve any determinations or recommendations. It is expected that Airservices will fully consider advice provided by the Forum through the PIR process and provide responses where its advice cannot be actioned, for example due to safety implications.

Any formal proposals for changes are to be submitted to Airservices through the PIR process. Formal proposals are published. Airservices considers and provides responses to submitted proposals.

Deliverables

To achieve its purpose, the Forum has the following deliverables:

1. Provide relevant, constructive and evidence-based feedback to Airservices on its PIR documentation in relation to community impacts ahead of and post broader community consultation phases.
2. Provide considered and constructive input to Airservices on community engagement methodologies for the PIR and options for improvement.
3. For the PIR, provide considered, constructive and evidence-based input from a whole of community perspective to Airservices in relation to:
 - a. airspace management procedures and flight paths at Brisbane Airport, and
 - b. possible options to improve noise sharing across the Brisbane community, having regard to historical and forecast noise impacts on communities from both legacy flight paths and new flight paths arising from the NPR.

Airservices may publish any advice received and share it with other community members as required through its PIR consultation processes to ensure equity.

4. Report quarterly to the Minister for Infrastructure, Transport and Regional Development on its activities and progress on achievement of deliverables.

Activities

To achieve its deliverables, the Forum undertakes the following activities:

1. Review Airservices PIR documentation ahead of Airservices' broader community consultation processes in relation to Deliverable 1.
2. Develop advice to Airservices in relation to Deliverables 2 and 3. If required, the Chair of the Forum may request, but cannot compel production of, relevant information from:
 - a. Airservices Australia
 - b. The Civil Aviation Safety Authority, and
 - c. The Brisbane Airport Community Aviation Consultation Group.
3. If contacted by members of the public, provide information about the Forum's activities and available mechanisms to engage with the Airservices PIR and aircraft noise.
4. If referred by the Minister for Infrastructure, Transport and Regional Development, the Chair is to respond to correspondence from members of the public about the activities of the Forum.
5. Prepare written reports to the Minister for Infrastructure, Transport and Regional Development to provide updates on the activities of the Forum, in line with Deliverable 4.
6. As the PIR will involve extensive community and stakeholder engagement, the Forum is not expected to undertake separate broad consultations with any group or hold inquiries.

Membership

The Forum comprises the following members:

Role	Member Name
Independent Chair of the Forum	Mr Ross Musgrove
Australian Government nominee	The Hon Robert Borbidge AO
Australian Government nominee	Ms Claire Moore
Academic/Industry nominee	Professor Douglas Baker
Chair of the Brisbane Airport Community Aviation Consultation Group	Mr Nigel Chamier AM

The following people and organisations may attend as observers:

- The Department of Infrastructure, Transport, Regional Development and Communications
- Brisbane Airport Corporation
- Airservices Australia

Observers cannot participate in discussions, unless specifically authorised by the Chair. Observers may answer questions if asked by members.

Officers of the department may also attend as required in their secretariat capacity.

Role of Chair

The Independent Chair will:

- Chair all meetings and ensure:
 - adequate discussion time is devoted to issues of significance,
 - unanticipated items of business can be discussed (as appropriate),
 - open discussion and a frank exchange of views.
- seek the input of all members for agenda items.
- approve meeting agendas prior to distribution.
- provide for effective follow-up of action items.
- provide for keeping records of meetings and publication and distribution of minutes to members and observers.
- approve minutes of meetings prior to publication and distribution.
- coordinate input from members when preparing input for Airservices in line with deliverables, and approve the input to be provided to Airservices.
- act as the contact officer with Airservices, particularly in relation to providing input to Airservices in line with deliverables.
- liaise with Airservices, the department, Brisbane Airport Corporation and other relevant organisations in relation to the Forum's activities, including in relation to any requests for information.
- Prepare written reports to the Minister for Infrastructure, Transport and Regional Development under Deliverable 5, in consultation with members.

Role of members

Members will:

- collaborate to provide input to Airservices that incorporates community views.
- propose agenda items for meetings as appropriate.
- objectively and respectfully participate in the discussion of agenda items at meetings.
- declare any conflict of interest at the start of the meeting and absent themselves from the meeting while the relevant item is being discussed in accordance with the Australian Public Service Commission's guidance (see the following link for further information www.apsc.gov.au/publication/aps-values-and-code-conduct-practice/section-5-conflict-interest).

Meeting procedures

Frequency

Meetings of the Forum will be scheduled on a monthly basis. Where circumstances require, the Chair may call for special meetings as appropriate.

Notice of meeting

Notices and agendas for meetings will be distributed so that they reach members and the department not less than five days prior to the scheduled date of the meeting.

Proxies

If unable to attend any meeting of the Forum, members may send a proxy to represent their interests. Proxies are expected to have sufficient knowledge of previous discussions and outcomes and to respect these outcomes.

Meetings of the Forum are generally not open to the public. Organisations and/or members of the public may be invited by the Chair at their sole discretion to address the Forum during an open session.

Minutes

Minutes of meetings will be kept, published online and distributed to members and observers after each meeting. The Chair is responsible for approval of minutes prior to publication.

Secretariat

The Department of Infrastructure, Transport, Regional Development and Communications will provide secretariat support for the Forum, including the circulation of agendas and briefing information for consideration at the meetings.

Media and communications

The Chair is responsible for approving all media releases/comment and is the only person authorised to speak with the media on behalf of the Forum.

Duration

The duration of the Forum is aligned with the Airservices PIR. The Forum will dissolve on the day Airservices publishes its PIR report. The Forum may be dissolved earlier on recommendation by the Chair and approval by the Minister for Infrastructure, Transport and Regional Development.

Amendments to the Terms of Reference

The Minister for Infrastructure, Transport and Regional Development may issue amendments to these ToR. The Minister will consult with the Chair prior to issuing any amendments.